

Members Present: Petty, Sloan, Kent

Absent:

Others Present: Mayor Palm, Adm. Geick, Atty. Truman, C. Haggard, M. Hardy

Call to Order –Ald. Petty called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Kent to approve the minutes of July 28, 2020 and carried unanimously. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$681,009.41**. Motion carried unanimously.
- b) **Baraboo Transit Rates** – C. Haggard noted that a request has been received to review the current taxi rates with the possibility of adding a “Student” fare. The children (ages 3-12) classification will be eliminated and replaced with a “Youth/Student” (youth ages 3-12 and students of any age with a valid student ID) fare, to be set at \$3.00. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
- c) **Civic Center Rent** – M. Hardy explained that a request was made by Stage III Theater to waive April and May Civic Center rent due to building closure from COVID-19 restrictions. The Park & Rec Commission has reviewed this request and recommended waiving two months of rent, or \$720.66. They are estimating about \$5,000 short in daily rental revenues. As of now, they are estimating at \$5,000-\$7,000 short in the Civic Center revenues. Ald. Sloan asked if the current lease with Stage III Theater includes any language regarding building closure and it was noted that after review by the City Attorney, there is nothing in the current lease that states we have to give any refund; however, its standard practice to issue refunds when there is not access to the building. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
- d) **Sale of Property** – Adm. Geick stated that this 2.1 acres on Lake Street is the last piece of industrial property the City had created in an old industrial TID. This TID has long since been closed. Driftless Glen plans to build storage building(s) and has offered us \$5,000 per acre, or a total purchasing price of \$10,500. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
- e) **Employee COVID-19 Policy** – Adm. Geick recommends that this item be postponed because the department heads have not yet reviewed this policy. There may be some recommendations made and this policy will be brought back before the Committee at the next meeting.

Presentations

- Andrea Jansen from Baker Tilly Virchow Krause, LLP presented the City’s 2019 Audit Report.
- Cynthia Haggard, Finance Director presented the 2021 Budget Planning reviewing 2021 Debt, Levy, Revenue Forecast, Positions and Wage Projections, Council Priorities and Capital Planning.

Information Items

- Attorney Insurance Claims Report:
 - Denial of claim submitted by K. Dervetski for damage to motor vehicle.

Adjournment – Moved by Sloan, seconded by Kent and carried to adjourn.

Brenda Zeman, City Clerk